

FIRST 5
Sacramento Commission
FINANCIAL PLANNING COMMITTEE
2750 Gateway Oaks Drive, Suite 330
Sacramento, CA 95833

ACTION SUMMARY

Thursday **January 21, 2010** **1:30 p.m.**

Members: Penelope Clarke (**Absent**), Kathy Kossick, Jason Sample

Alternate Member: Beth Hassett (Advisory Committee)

Staff: Toni Moore, Kim Dahl, Nancy Benton

Clerk: Cheryl Rookwood

Meeting Called to Order at 1:52 pm without a Quorum.
Arrival of third Committee Member established the Quorum at 1:58.

1. Approve November 19, 2009 Draft Action Summary
Action: Sample/Hassett – Approved as presented.
VOTE: Hassett, Kossick, Sample
NOES: None
ABSENT: Clarke

2. Executive Director's Update/Report
Action: Report given.

3. Review and Discuss Current Financial Statements and Analysis
Action: Report given.
 - Nancy Benton, Staff announced she would present these statements in a different format in the future per Toni Moore's request. These statements will reflect a pro-rata share of the budget and the percentage expended for the time period.
 - Kathy Kossick stated that a budget reflecting a comparison of projected to actual would be very helpful.
 - Kim Dahl, Staff stated that she will prepare a separate budget for the Fluoridation projects so the department budget is more accurate.

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Financial Planning Committee
January 21, 2010
Action Summary

4. Review and Approve 2010/2011 Draft Budget
Action: Hassett/Sample – Approved with changes as discussed:
 - Approximately \$200,000 added to Administration costs and deducting approximately \$200,000 from Program costs which will be an even exchange.**VOTE:** Hassett, Kossick, Sample
NOES: None
ABSENT: Clarke

5. For Information Only: Advance Repayment Issues
 - Kim Dahl advised this will be a standard item on the Agenda as we continue to address the Audit Exception.

6. For Information Only: Fiscal Deadline Accountability Report
Action: Report given.

7. Committee Member Comments
 - Committee Members discussed a change of meeting day as the 3rd Thursday presents difficulty. The good common days so far are:
1st and 4th Wednesdays after 1:30 and the 4th Thursdays
 - Jason Sample apologized for his tardiness.
 - Beth Hassett inquired about how the empty slots on this Committee are filled. Kim Dahl responded that she will contact Betsy Uda, the new Advisory Committee Chair about her appointment of Julie Vails, the new Vice-Chair. Toni Moore will discuss with Roger Dickinson to see who he wants appointed from the Commission.

8. Public Comments on Non-Agenda Matters
None.

Respectfully submitted,

Cheryl Rookwood, Clerk
First 5 Sacramento Commission
Financial Planning Committee

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