

**FIRST 5**  
**Sacramento Commission**  
**FINANCIAL PLANNING COMMITTEE**  
2750 Gateway Oaks Drive, Suite 330  
Sacramento, CA 95833

**AGENDA**

**Thursday** **July 22, 2010** **1:30 p.m.**

**Members:** Penelope Clarke, Kathy Kossick, Jason Sample, Bruce Wagstaff

**Advisory Committee Members:** Mali Currington, Beth Hassett

**Staff:** Toni Moore, Nancy Benton, Kim Dahl

**Clerk:** Cheryl Johnston

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1. Approve May 27, 2010 Draft Action Summary *(5 minutes)*
2. Executive Director's Update/Report *(5 minutes)*
3. [Review and Discuss Current Financial Statements and Analysis](#) *(10 minutes)*
4. Report back: Implementation Plan and Ten-Year Financial Plan Update *(10 minutes)*
5. Recommend Funding Options for Out-of-Cycle Funding Requests *(10 minutes)*
6. For Information Only: CBI Advance Repayment Issues *(5 minutes)*
7. For Information Only: Fiscal Deadline Accountability Report *(5 minutes)*
8. Committee Member Comments *(5 minutes)*
9. Public Comments on Non-Agenda Matters *(5 minutes)*

The meeting is voice recorded in its entirety. A CD will be available for checkout from the First 5 Sacramento Commission offices at 2750 Gateway Oaks Dr., Suite 330, Sacramento, the day after the meeting.

The on-line version of the agenda and associated materials are posted for your convenience at <http://www.first5sacramento.net/default.htm>. Some documents may not have been posted on-line because of their size and/or format. As they become available, hard copies of all documents are available from the Clerk of the Commission at the First 5 Sacramento Commission offices.

First 5 Sacramento Commission  
Results of Operations  
As of June 30, 2010

	FY 2009/2010 Budget	Total Expenses	% of Budget	Total Admin Expenses	Total Program Expenses
Salaries	1,484,720	1,503,102	101.24%	655,391	847,710
Benefits	821,973	642,682	78.19%	291,410	351,272
<b>Total Salaries &amp; Benefits</b>	<b>2,306,693</b>	<b>2,145,784</b>	<b>93.02%</b>	<b>946,802</b>	<b>1,198,982</b>
Advertising	15,000	16,115	107.43%	-	16,115
Books/Periodical Svc	31,000	19,768	63.77%	182	19,586
Business/Conf Exp	27,500	2,296	8.35%	(960)	3,256
Business Travel	21,500	3,572	16.62%	1,182	2,390
Ed/Training Svc	60,000	1,709	2.85%	-	1,709
Ed/Training Sup	531,000	80,122	15.09%	26	80,095
Tuition Reimb	3,000	1,200	40.00%	1,200	-
Workplace Amenities	13,582	2,973	21.89%	2,656	317
Emp Transportation	7,500	1,963	26.17%	1,540	423
Exp Office Equip	6,850	174	2.54%	174	-
Freight	17,000	455	2.68%	146	309
Insurance	23,313	22,005	94.39%	22,005	-
Membership Dues	28,000	13,266	47.38%	-	13,266
Office Supplies	34,000	17,552	51.62%	15,866	1,686
Postal Svcs	6,000	209	3.48%	103	106
Printing	54,000	46,353	85.84%	4,535	41,818
Const Materials	25,000	-	0.00%	-	-
Office Furn Maint Svc	1,500	-	0.00%	-	-
Modular Furniture	5,000	-	0.00%	-	-
Inventoriable Equip	-	-	-	-	-
Legal Svc	15,500	39,585	255.39%	39,585	-
Other Prof. Svcs	34,971,078	21,399,893	61.19%	92,540	21,307,352
Media Svcs	717,000	592,404	82.62%	1,853	590,551
Data Process Supplies	17,000	4,109	24.17%	4,109	-
Interpreter Svcs	15,500	455	2.94%	-	455
Other Operating Exp Supplie	25,000	4,656	18.63%	3,742	915
Other Operating Exp Svcs	25,000	3,945	15.78%	745	3,200
System Dev Svc	56,372	69,956	124.10%	63,228	6,728
System Dev Sup	8,134	7,792	95.80%	7,639	154
Auditor Svcs	38,250	31,250	81.70%	31,250	-
Wan Allocation	22,192	20,343	91.67%	20,343	-
Alarm Svcs	2,662	2,662	100.00%	2,662	-
GS Printing Svcs	7,000	1,223	17.48%	849	374
GS Postage	5,000	2,461	49.22%	1,792	669
GS Messenger	2,784	3,044	109.33%	3,044	-
GS Purchasing	5,709	4,803	84.13%	4,803	-
GS Store Chgs	2,500	2,725	108.99%	2,725	-
GS Equip Rental	3,000	20	0.67%	20	-
Admin Svcs	26,427	26,427	100.00%	26,427	-
Fuel Usage-Voyager Card	200	100	50.23%	35	65
Real Estate Chgs	1,500	-	0.00%	-	-
Cnty Facility Use Chg	1,060	978	92.31%	977	1
Leased Prop Use Chge	333,900	207,767	62.22%	207,767	-
GS Parking	3,250	6,935	213.38%	6,935	-
GS Surplus Prop Mgmt	776	725	93.38%	725	-
Telephone Svcs	30,141	39,069	129.62%	39,069	-
Telephone Install	1,117	-	0.00%	-	-
Dep Exp	-	-	-	-	-
Co Wide Cost A87	124,510	124,510	100.00%	124,510	-
Personnel Svcs	45,559	30,625	67.22%	30,625	-
Safety Program Svc	163	79	48.47%	79	-
Co Exec Cab Svc	8,145	5,635	69.18%	5,635	-
Operating Trans Out	167,011	161,296	96.58%	161,296	-
<b>Total Services &amp; Suppl</b>	<b>37,594,185</b>	<b>23,025,204</b>	<b>61.25%</b>	<b>933,663</b>	<b>22,091,542</b>
<b>Total Expenditures</b>	<b>39,900,878</b>	<b>25,170,988</b>	<b>63.08%</b>	<b>1,880,465</b>	<b>23,290,524</b>

Interest	743,139
State and Other Misc Prgms	16,974,061
Medi-Cal Admin	302,156
Donations	1,100
Other Misc Revenue	45
<b>Total Revenue</b>	<b>- 18,020,501</b>

First 5 Sacramento Commission  
Results of Operations  
As of June 30, 2010

	Total Program Expenses	Program Mgmt (incl mktng)	Evaluation/ Data Collection	School Readiness	Health Access	Nutrition	Dental- Floridation	Effective Parenting	Comm Building Initiative	Child Care	Children's Celeb	Parent Kits
		122642	121814	122784	122760	122758	122756	122759	121816	122757	123515	121812
Salaries	847,710	110,531	82,592	242,620	38,245	55,055	52,717	113,185	152,765			
Benefits	351,272	46,069	38,429	97,253	15,446	20,091	21,201	47,464	65,318			
<b>Total Salaries &amp; Benefits</b>	<b>1,198,982</b>	<b>156,600</b>	<b>121,021</b>	<b>339,874</b>	<b>53,691</b>	<b>75,146</b>	<b>73,919</b>	<b>160,649</b>	<b>218,083</b>	<b>-</b>	<b>-</b>	<b>-</b>
Advertising	16,115	16,115	-	-								
Books/Periodical Svc	19,586		-	19,386								200
Business/Conf Exp	3,256		-	1,767	175			180	433			
Business Travel	2,390	700	-	878		363						
Ed/Training Svc	1,709	1,149	-	1,709								
Ed/Training Sup	80,095		-	35,413								44,683
Tuition Reimb	-											
Workplace Amenities	317		-	218					99			
Emp Transportation	423		-	237			20		167			
Exp Office Equip	-		-	-								
Freight	309		-	31				50				228
Insurance	-		-	-								
Membership Dues	13,266	13,266	-	-								
Office Supplies	1,686		-	166		213		106	1,035		88	78
Postal Svcs	106		-	-			48	42	15			
Printing	41,818	11,315	-	30,502								
Const Materials	-											
Office Furn Maint Svc	-											
Modular Furniture	-											
Inventoriable Equip	-											
Legal Svc	-											
Other Prof. Svcs	21,307,352	176,936	1,065,077	5,689,651	1,912,715	2,014,714	285,106	8,715,721	378,688	944,431	124,313	
Media Svcs	590,551	12,894	-	21	59,429	9,626	47,390	460,000	1,190			
Data Process Supplies	-											
Interpreter Svcs	455								455			
Other Operating Exp Supplies	915			522					393			
Other Operating Exp Svcs	3,200							3,200				
System Dev Svc	6,728	1,121		5,607								
System Dev Sup	154										154	
Auditor Svcs	-											
Wan Allocation	-											
Alarm Svcs	-											
GS Printing Svcs	374			374								
GS Postage	669	556		3								110
GS Messenger	-											
GS Purchasing	-											
GS Store Chgs	-											
GS Equip Rental	-											
Admin Svcs	-											
Fuel Usage-Voyager Card	65									65		
Real Estate Chgs	-											
Cnty Facility Use Chg	1									1		
<b>Total Services &amp; Suppl</b>	<b>22,091,542</b>	<b>234,053</b>	<b>1,065,077</b>	<b>5,786,485</b>	<b>1,972,319</b>	<b>2,024,917</b>	<b>332,564</b>	<b>9,179,299</b>	<b>382,475</b>	<b>944,498</b>	<b>124,555</b>	<b>45,299</b>
<b>Total Expenditures</b>	<b>23,290,524</b>	<b>390,653</b>	<b>1,186,098</b>	<b>6,126,359</b>	<b>2,026,010</b>	<b>2,100,063</b>	<b>406,483</b>	<b>9,339,948</b>	<b>600,558</b>	<b>944,498</b>	<b>124,555</b>	<b>45,299</b>